

Meeting Minutes, October 5th, 2015, 7pm

Greenfield Fire Department

P.O. Box 146, Greenfield, NH 03047

1. MEETING CALLED TO ORDER: 7:02pm

2. ATTENDANCE: Present: D. Adams, Lt. Babb, C. Borden, Cpt. Borden, K. Clark, Z. Davis, D. Decosta-Gallo, K. Dubey, Lt. Duval, J. Duval, Chief Hall, B. Hesselstine, D. Jones, Dpty LaCourse, Cpt. Lange, M. Maguire, D. Martin, Cpt. Patterson, C. Rodidoux, D. Simmons, A. Voglino. Excused: D. Batty, J. Murphy. Absent: A. Labonte, C. Murray.

3. VISITORS: Karen Day, Steve Atherton

4. NEW APPLICANTS: Dylon Jones, Cameron Robidoux

5. SECRETARY'S REPORT: Aug. 31st meeting minutes were emailed. Accepted as emailed.

6. APPARATUS REPORTS:

- 13 Rescue 1: In Service: Automatic stairs are not working to side door. Be careful. Needs mudflap. Two extra keys have been made for rescue in case the automatic door locks.
- 13 Engine 2: In Service:
- 13 Engine 3: In Service:
- 13 Tanker 1: In Service: Passenger side spot lights not working. Mud flap missing.
- 13 Brush 1: In Service:
- 13 Utility 1: In Service:
- 13 Boat 1: In Service:

7. DRILLS, MEETINGS AND TRAININGS:

- Rescue Drill: Tuesday, Oct. 13th, 7pm. Location: GFD
- Fire Drill: Tuesday, Oct. 20th, 7pm, Location: GFD Continuation from last month.
Truck Checks: Wed., Oct. 28th, 7pm. We will be assigning trucks to the officers, along with members and they will be responsible for maintaining those vehicles. The Chief will email you when this is ready to be put into place.
- Next Business Meeting: Monday, November 2nd, 7pm, at GFD.
- Other Training Opportunities: David Martin suggested that we use the truck check night to do extra specialized trainings. All members agreed that would be helpful. This will begin this month, there will be an email reminder from the Chief.
- Performance Reviews: We will be implementing performance reviews for the first time by year's end. The Chief is in the process of creating a form that each member will fill out along with an assigned officer. This will help you to recognize your strengths and weaknesses so you can work on the areas to better yourself in this field.
- Flushing Hydrants: Discussion about flushing hydrants and making sure they are cleaned out before winter. Also, CMRC has given permission for us to have access to the large green water towers for use in emergencies. They will be putting fittings on so we can hook up to them. Thank you CMRC! This will be especially helpful in winter months if we have issues with hydrants at the lake.

8. OLD BUSINESS:

- Sunday Morning Church at GFD 9am-11am: This is open to all members who can attend. No fixed agenda . . . we clean, fix, build, repair or train as needed.

Meeting Minutes, October 5th, 2015, 7pm

Greenfield Fire Department

P.O. Box 146, Greenfield, NH 03047

- ID Cards: Any update? Almost done. Still working on wallet cards.
- Burn Building Committee/Grant Writing: Any update? The Chief met with Josh Cilley from American Steel Precast Erectors and we will be moving forward. His company is making a contribution to the Burn Building of \$2500 and will be making another of \$2500 if we can get matching funds. This was very exciting news for the department! He will be helping with the architect as well. More information to follow.
- Homeland Security Grant Money: Doug, any updates? Doug sent an email on the update. One grant has been submitted and several are being reviewed. We need to have some things done before federal grants can be considered. We are in the process of getting our mandatory reporting, which has been ignored for several years, in place. In addition all members of this department must take the new FEMA Incident Command training. Chief Hall sent an email to all members with information on this mandatory class. After you complete the class please print your certificate and give him a copy.
- Bunk Room Program: Any updates? In working order and has been going very well. We have a few people in the program and it's working great, especially on calls late in the evening to early morning hours, as we can respond quicker.
- GFA Murder Mystery Dinner Fundraiser: Sat. Oct. 17th, 6pm at the Meeting House – Dorene has update. We have sold about half the tickets and the show will be great! Someone donated 10 tickets for GFD members to be able to attend. Other GFD members will be participating in the show.
- Halloween: Dorene has updated on what GFA will be doing on Sat., Oct. 31st, 6-8pm Trick or Treat. We will have candy, snacks and drinks for all who visit the station like we normally do. Cpt. Borden, Chris Borden and Dawn DeCosta-Gallo will give out candy. Dorene will set everything up. GFA will pick up the candy.
- October visit to G.E.S. for Fire Prevention Month: Scheduled for Friday, Oct. 23rd, 9am. Chief Hall and Lt. Chaz Babb will do the visits to G.E.S. and CMRC daycare.

9. NEW BUSINESS:

- Christmas Party: Scheduled for Sat., Dec. 12th, 6pm at the Meeting House.
- Smokey: Dorene found a Grant that we can apply for and maybe get money to purchase a Smokey Costume to be used by our Department as well as other area departments. Fire Warden Duval is checking to see if we can do this.
- Captain Lange: He is very appreciative that so many turn out to calls. With that said, please don't be offended if you are asked to leave the room when we are caring for a patient. Sometimes too many people in the room can make the patient uncomfortable and we don't want them to feel overwhelmed. But please keep responding, there are times when all responders are needed!
- Replace and check equipment: When you take items in to a call, it's helpful if someone verbally says how many items are going in and then double check them before you leave the scene to make sure you have all the equipment. Also, remember to replace items used and double check oxygen bottle.
- Parking: When you arrive at a call, please park closer together in the parking lot so we have room.
- Conval Substance Abuse Task Force: Holding a presentation about heroin Tues. night at the Antrim Town Hall.

Meeting Minutes, October 5th, 2015, 7pm

Greenfield Fire Department

P.O. Box 146, Greenfield, NH 03047

- Background Check Paperwork: The Chief has paperwork for background checks on the new members that need to be filled out. Please do so and get them back to the Town office.

10. CHIEF'S & OFFICER'S REPORTS:

- Emergency Management Director: We are in the process of filling this position. It is usually a person within the Department that would have access to the equipment. We are formulating a job description and have 1 or 2 people who are interested. The job description will be out shortly.
- Burning Brush: We have an elderly resident that needs help burning a pile of brush. Anyone interested in doing this, please speak with the Chief.
- Fire Prevention Presentation at the Library: Thursday, Oct. 8th at 7pm. The Chief will be doing a presentation. The Community is invited to attend. We will also be meeting with the Commons and the Greenfield Church.
- Letter of Thanks: We received a letter from the Lyndeborough Selectmen thanking us for helping them with their multi-day brush fire.
- Letter of Encouragement: The Chief received an email from resident Ray Cilley stating that he is very pleased with the direction the Fire Department is heading and is supportive of the current leadership.

11. Dinner volunteers for November: Karen Day will make the main meal, Krystal Clark will bring dessert. The Chief will do December.

12. MEETING ADJOURNED: 8:20pm

Respectfully submitted,
Dorene Adams, Secretary